

GREAT BEND CITY COUNCIL MEETING

September 3, 2024

6:30 p.m.

Location – City Hall Council Chambers

The Council meeting will be livestreamed for public to view on our city council Facebook page, <https://www.facebook.com/gbcitycouncil/>.

AGENDA

Members present:

<input type="checkbox"/> Mayor Cody Schmidt	<input type="checkbox"/> Councilmember Cory Urban
<input type="checkbox"/> Councilmember Kevyn Soupiet	<input type="checkbox"/> Councilmember Lindsey Krom-Craven
<input type="checkbox"/> Councilmember Rickee Maddox	<input type="checkbox"/> Councilmember Tina Mingenback
<input type="checkbox"/> Councilmember Alan Moeder	<input type="checkbox"/> Councilmember Davis Jimenez
<input type="checkbox"/> Councilmember Jolene Biggs	<input type="checkbox"/> Attorney Allen Glendenning
<input type="checkbox"/> Administrator Logan Burns	<input type="checkbox"/> Clerk/Finance Director Shawna Schafer
<input type="checkbox"/> Assistant Administrator VACANT	

OPENING: PLEDGE OF ALLEGIANCE

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on August 19, 2024.
- b) **Claim's Warrant Register 9-3-24:** Covering 2024 bills to date.
- c) **Payroll Register P/R 8-23-24:** Covering payroll ending August 17, 2024 in the amount of \$531,969.15.
- d) **Appointments:** Mayor Schmidt will make appointments as appropriate.
- e) **Garbage & Refuse License:** Jason Zink with JAZ Hauling and Dumpster, out of Larned, Kansas, has applied for a garbage & refuse license. All requirements of the ordinance have been completed and recommend approval.
- f) **Amusement Hall License:** Best Western Angus Inn had a change in management and needed to reapply for the amusement hall license. All requirements of the ordinance have been completed and recommend approval.
- g) **Cereal Malt Beverage (CMB) License:** Chad Ehrlich with F & E Collection Auto Auction, out of Great Bend, Kansas, has applied for a CMB license. All requirements of the ordinance have been completed and recommend approval.

- h) **GBHS Homecoming Parade Permissions:** Authorize to close Main Street on September 27, 2024 for the Parade from 2:30pm to no later than 5:30pm from 19th Street to Lakin Avenue.
- i) **CPM Conference Event at Great Bend Bit Spaugh Zoo:** Grant permission to serve alcohol within the gates of the Zoo for the evening event 5:30-7:30pm on October 15, 2024. Grant permission to close the zoo on October 15, 2024, to the public at 2:30pm to allow staff time to set up and prepare for the event. Grant permission to have staff and zoo assistance for the event to have small animal encounters to showcase Great Bend and our wonderful free zoo for the evening of October 15, 2024. Grant permission to be on the Zoo grounds after hours for this ticketed conference event.
- j) **Agenda:** Approval of agenda as submitted or amended.

B. OLD BUSINESS

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

The public is free to comment on items not listed on the agenda. Please address comments to the City Council as a body and be mindful of others who may wish to speak by abiding by the 3-minute limit. If a large group is present for the same topic, the mayor, in his discretion, may ask that you elect 1 spokesperson, and he could allow a longer time for that individual to speak.

D. NEW BUSINESS

1. **Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

2. **Administrators Update:** City Administrator Logan Burns will present an update on what is happening within the City organization.

Recommendation: Informational item.

3. **Compost Site Dumping Ordinance:** The recent illegal dumping event at the compost site resulted in the discovery that the Great Bend Code contains two sections prohibiting illegal dumping at the compost site but with different penalties attached. One of them also contained provisions that have been rendered obsolete by a change in practices at the site. The attached ordinance repeals the code provision with obsolete language. City Attorney Allen Glendenning will report.

Recommendation: Motion to adopt Ordinance 4443, repealing the code provision with obsolete language.

4. **Duties of the City Administrator and Assistant City Administrator:** With the change in administration, the Assistant City Administrator is now open. The existing ordinances concerning the duties of that position were drafted at the request of prior administration to assign specific duties and personnel to that position to match what the new Assistant Administrator was already doing for the city. The Mayor and current administration have requested the City Attorney to draft an ordinance defining the duties more generally and broadly allowing for them to be assigned and reassigned to meet the current needs of the city over time. The attached ordinance is intended to accomplish that goal. City Attorney Allen Glendenning will report.

Recommendation: Motion to adopt Ordinance 4444, amending the qualifications and duties of the City Administrator and Assistant City Administrator.

5. **Great Bend Motopark Agreement:** James Baldwin & LaRyssa Baker, who operate the Kansas Motocross Championship Series, LLC, wish to enter into an operating agreement for the Great Bend Motopark located at the Expo Area of the Great Bend Municipal Airport. The term of the agreement will be in effect until December 31, 2027 unless either the City or Operator gives a notice of intent to terminate the contract at least 60 days before December 31st of any of the years during the term of this agreement and this agreement shall renew automatically for one-year periods thereafter. The operator shall provide insurance for all events in the minimum amount of \$1,000,000 and name the City as co-insured. The operator shall provide all upkeep of the motopark and clean after each event. The operator shall pay the City 0% of the gross gate entry from all events during the year 2024, 2% for 2025, 3.5% for 2026 and 5% for 2027 and each year thereafter. See attached operating agreement for full details. City Administrator Logan Burns will report.

Recommendation: Motion to approve the operating agreement with Kansas Motocross Championship Series, LLC.

ADJOURNMENT